Callum Hadlow

Quarterly report 2

**Part One: Executive Officer position Description Duties**

**17.1. Promote via publications, promotions and campaigns, an environment within the OUSA and on campus which is supportive of University of Otago student flatting culture, education, community, and Residential Colleges.**

Critic columns, University Column. Pieces in regard to the Tenancy services flatting sting

**17.2. In conjunction with relevant Association departments, Executive Officers and committees, create educational material relevant to flatting.**

Yes did help out student support with some material in regards to their upcoming flatting talks.

**17.3 Be a member of appropriate internal committees of the Association, including, but not limited to:**

**17.3.1. Residential Committee;**

Have had a meeting more to come

**17.3.2. Colleges Committee; and**

I am on several committees relating to the colleges. These include the:

- Combined Colleges PSC - Charied by James Lindsey

- Colleges Programme - Executive Planning Team, chaired by James Lindsey

- Waste management - have ahd a meeting with Rowan Cooke

Have attended all meetings so far.

**17.3.2. Subwarden Committee.**

Still resusitating, one failed attempt

**17.7 Take direction from the Residential Committee, and by extension the Colleges Committee and Subwarden Committee, on all matters relevant to Residential Colleges, University Flats, the Locals Programme, student flatting and student locals within the University and the community.**

Have done so to a degree with the committees that have meet

**17.8 Via, or in consultation with the Student Support Centre, maintain a good working relationship with the Campus and Collegiate Life Services of the University, sharing information and ideas with them when appropriate.**

Have maintained relationships and built further rapport with student support

**17.9 Maintain a good working relationship with the Proctors’ Office and Campus Watch bringing to them issues of students within the wider community.**

Have had email contact with the proctors office and have had a meeting with campus watch

**17.10 Maintain a good working relationship with the heads and deputies of Residential Colleges and University Flats, and the head of the Locals Programme and their student representatives.**

Have made contact with the locals program and Uni flats, and am attending events with each. Have had meetings with most of the Warden and the Senior Warden Ruben Katigbak.

**17.11 Maintain a good working relationship with the Administrative Vice-President, proactively bringing issues relevant to Residential Colleges, University Flats, Locals Programme and the Otago Student Community to their attention and meeting with them on a weekly basis.**

I believe me and Amy Martin (VP) have a good relationship and we meet every week to discuss anything related to my role. Though I have a suspicion that I have reduced the amount of years on her life

**7.12 Perform the general duties of all Executive Officers.**

I have fulfilled all duties applicable during Q1

**17.13 Where practical, work not less than ten hours per week, from January 1 until December 31**

My average is currently sitting at 9.5 hours per week, This is low and I plan to make up these hours over the break

**Part Two: General Duties of All Executive Members**

**3.1. The appointed term for all OUSA Executive Officers shall commence from the 1st of January and will terminate on the 31st of December of that same year.**

Been here from the start, will be here at the end.

**3.2**  **Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:**

**3.2.1** **Assisting at the OUSA Tent City marquee and other activities during Summer School, Orientation and Re-Orientation; and;**

Was involved and helped with tent city, and flatting fest.

**3.2.2** **Assisting with elections and referenda where appropriate.**

Yes

**3.3**  **Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.**

I have attended all required OUSA meetings in Q2 bar 1.

**3.4**  **All Executive officers shall:**

**3.4.1**  **Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the finance and strategy officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure.**

Have not spent a dollar.

**3.4.2**  **Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all demographics to participate, where relevant, in clubs, societies, committees and OUSA events.**

Have tried in the spaces i occupy

**3.4.3** **Prioritise sustainability and minimization of environmental impacts in all aspects of their role and keep up to date with environmental issues;**

Have met with waste management.

I have had some great chats with the sustainability office. I bike to Uni, and haven't printed anything.

**3.4.4**  **All Executive Officers shall every quarter undertake five hours of voluntary service which contributes to the local community.**

Have helped in the Valley projects community garden + office

**3.4.5** **Regularly check and respond to all communications.**

I have promptly. Apart from during exams.

**Part Three: Attendance and involvement in OUSA and University Committees**

I am a member of the following OUSA, University, and external committees:

* OUSA Executive. I have been present in-person at all scheduled and emergency meetings.
* University Combined Colleges PSC. I have attended all meetings.
* Residential committee

**Part Four: Goals and your Progress**

1. Reinstatement of the role of residential rep
   1. This requires a re-establishment of connections with people and roles that relate to the residential experience
      1. Progress
         1. Finished all halls visits etc
         2. Got a residential rep meeting
         3. Helped out several students with their housing situation’s
         4. Helped with organising and executing the tenancy sting
         5. Have with Liam made the flatting survey
      2. To do list
         1. Finish subwarden committees
         2. Set up proper and regular liaisons with rep’s from both Uni flats and the locals program to ensure full student representation with in residences
         3. Proper work on the housing campaign + finalising the housing survey
         4. Further meetings of the residential committee
         5. Flatting material for students re booklets, with some enw input from the DCC waste management team
         6. A way for more open dialouge from students with housing issues and the exec

Self-Assessment:

* While I’ve met baseline expectations (e.g., committee attendance, hours worked), I need to be more **proactive** in driving projects forward rather than reacting.

**Part Five: General**

Reflecting on Q2, I recognize that while progress has been made in re-establishing the Residential Representative role and reconnecting with key stakeholders, there is clear room for improvement in both productivity and proactive leadership.

Areas Requiring Development:

* Time Commitment**:** My average weekly hours (9.5) fell slightly below the expected minimum. While competing priorities, such as exams, contributed to this, I acknowledge the need to better manage my schedule moving forward. I will ensure this is rectified in Q3.
* Initiative**:** While I have maintained committee participation and relationships, I could have taken greater ownership in driving outcomes—particularly with the Subwarden Committee’s reinstatement and the development of flatting resources. Reactive efforts are insufficient; this role demands proactive leadership.
* Deliverables**:** Collaboration on projects like the flatting survey and Tenancy Services sting was a positive step, but independent contributions (e.g., educational materials, advocacy campaigns) remain underdeveloped.

Moving Forward:  
The groundwork laid in Q2 provides a strong foundation for Q3. My focus will now shift from re-establishing connections to delivering measurable results, including:

1. Finalizing and distributing the flatting survey to gather actionable student insights.
2. Revitalizing the Subwarden Committee through direct outreach and structured meetings.
3. Producing tangible resources, such as flatting guides or workshops, in partnership with Student Support and the DCC.
4. Strengthening advocacy efforts by formalizing student feedback channels and presenting data-driven recommendations to university stakeholders.